



Wybourn Community Primary and Nursery School

We all have a statutory duty to “**safeguard and promote the welfare of children**”, up to the age of 18 years.

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think that a child, a young person or an adult who cares for them has been or might be harmed; please talk to one of the people below immediately.

You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you can talk to are:



Hannah Thornley
(Advanced Safeguarding Trained)

**Designated
Safeguarding Lead**



Mandy Worsnop
(Advanced Safeguarding Trained)

**Senior Learning
Mentor**



Julian Wood
(Advanced Safeguarding Trained)

**Digital Safety
Co-ordinator**



Vicky Hudson
(Advanced Safeguarding Trained)

Early Years Lead



Esther Williams
(Advanced Safeguarding Trained)

Child Care Manager



Jenny Bingham

Special Needs Co-ordinator (SENCO)

An allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the **Head Teacher or Senior Leader**, unless it involves them and then it should be reported directly to the **Chair of the Governing Body (Raymond Kinsella) or CEO (Joanne Bradshaw) of the Trust.**

The Safeguarding Children Team in your setting includes:

Head Teacher/Principal/Senior Manager: responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: **Hannah Thornley** (Advanced Safeguarding Trained)

Tel no: 0114 2721988

Designated Safeguarding Lead (DSL): teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising & supporting staff, liaising with the local authority & other agencies.

Name: **Hannah Thornley**

Tel no: 0114 2721988

Designated Safeguarding Deputy (DSD): a teacher, support or pastoral worker, in a post which requires assessment of children, deputises for the DSL. Not an administrative or finance worker.

Name: **Julian Wood** (Advanced Safeguarding Trained)

Tel no: 0114 2721988

Child Sexual Exploitation (CSE) Lead: support for pupils & staff to understand CSE & related topics & how to refer Name: **Hannah Thornley**

Tel no: 0114 2721988

Special Educational Needs & Disabilities Coordinator (SENDCo): support for staff & other agencies working with pupils with special education needs & disabilities and their parents & carers

Name: **Jenny Bingham**

Tel no: 0114 2721988

Senior Learning Mentor (or equivalent): develops strategies & support to help pupils achieve their full potential

Name: **Mandy Worsnop** (Advanced Safeguarding Trained)

Tel no: 0114 2721988

Looked After Children (LAC) Designated Teacher: promotes the education of 'looked after' children

Name: **Yasmin Nasser**

Tel no: 0114 2721988

Online-Safety Coordinator: develops & maintains a safe online culture within a setting

Name: **Julian Wood** (Advanced Safeguarding Trained)

Tel no: 0114 2721988

Education Welfare Officer (or equivalent): addresses difficulties preventing pupils from attending school

Name: **Collette Taylor**

Tel no: 0114 2721988

Counsellor: provides mental health support and advice to pupils

Name: **Mandy Worsnop**

Tel no: 0114 2721988

Early Years Foundation Stage (EYFS) Lead: supports staff to keep pupils up to 5 years old safe and well

Name: **Vicky Hudson** (Advanced Safeguarding trained)

Tel no: 0114 2721988

Nursery Manager: supports staff to keep pupils up to 5 years old safe and well

Name: **Esther Williams** (Advanced Safeguarding trained)

Tel no: 0114 2721988

Our Safeguarding Children Team also links with the:

Safeguarding Governor: together with the rest of the governing body, ensures there are appropriate safeguarding children policies and procedures in place, monitors that they are being implemented and followed and challenges/remedies, deficiencies and weaknesses that are identified.

Name: **Richard Foster**

Please ring school for contact details- 2721988

Chair of Governors: takes the lead in dealing with allegations of abuse made against the Head Teacher (and other members of staff when the Head Teacher is not available), in liaison with the Local Authority; and on safe recruitment practices with the Head Teacher.

Name: **Raymond Kinsella**

Please ring school for contact details- 2721988